



Meeting Minutes
January 9, 2017 – 12:00 Noon

Commission Members in attendance

John Dean, (Acting) Chairman
Stuart Hope, (Acting) Vice Chairman
Tally Casey, Esquire
Mike Kelly, Esquire
Joel McCreary, AIA
Emerson Smith
John Parrish

Richland County Staff in attendance

Greg Pearce, Richland County Council
Seth Rose, Richland County Council
Ismail Ozbek, PE, Director of Public Works
Chris Eversmann, PE, AAE, Airport Director

Visitors in attendance

Joseph Barkevich, AICP, WK Dickson
Ronald Bracken, Eagle Aviation
Ken Harrill, Hangar Tenant
Melinda Harrill, Hangar Tenant
Ryan Hounshell, PE, Holt Consulting Company
Peter Mayers
Jack Mayfield, PE, Pond & Company
Peggy Roberson, Eagle Aviation
David Sheridan, Hangar Tenant
Laura Stevens, Parrish & Partners
Dennis Wiehl, AIA, Mead & Hunt

Encl: (1) Airport Capital Improvement Plan (ACIP)
(2) Airport Director's Report PowerPoint Presentation

Call to Order and Welcome – (Acting) Chairman Dean called the meeting to order at 12:00 p.m. and announced a quorum in attendance. The invocation was delivered by **Commissioner Hope**.

Mr Eversmann introduced the two newly-appointed members of the Airport Commission:

Commissioner Emerson Smith (Neighborhood Representative)
Commissioner John Parrish

(Acting) Chairman Dean welcomed everyone and guest introductions followed.

Report of Items for Executive Session – **Mr Eversmann** reported that there were no items for discussion in executive session.

Approval of Agenda – (Acting) Chairman Dean presented the agenda as distributed. **Commissioner Kelly** made a motion to approve the agenda as presented. **Commissioner McCreary** seconded the motion, and all voted for approval.

Report of Nominating Committee / Election of 2017 Officers – (Acting) Chairman Dean reported out the slate of nominees for Officer positions in the upcoming calendar year (CY):

Stuart Hope – Chairman
Joel McCreary – Vice Chairman
Cecil Hannibal – Secretary
Tally Casey – Treasurer

A call for any additional nominations from the floor was made, but no additional nominations were offered. **Commissioner Kelly** moved for election of the slate by universal acclimation. **Commissioner Smith** seconded the motion and all approved. **Chairman Hope** assumed the position of Chairman and presided over the remainder of the meeting.

Approval of Minutes – **Chairman Hope** presented the minutes of the November 14, 2016 Airport Commission meeting for approval. **Commissioner McCreary** made a motion to approve the minutes as presented, **Commissioner Casey** seconded the motion, and all voted for approval.

Chairman’s Report / Executive Committee Report – **Chairman Hope** did not have a report to offer due to his recent election to the post of Chairman.

Committee Reports

Economic Development Committee – **Commissioner Dean** provided a brief update on the initiative with the Richland School District One and the Heyward Career Center. He also briefed on a recommendation from the Committee on the enhancement of landscaping along the perimeter fence on Jim Hamilton Blvd. A rough order of magnitude project budget of \$42,000 was offered for information / planning purposes. A motion was made to proceed with continued planning and identifying project partners (City of Columbia Forestry Division, and the Gills Creek Watershed Association as examples), was seconded and passed unanimously.

Operations & Facilities Committee – **Chairman Hope** briefed the Commission on the status of the Airport Hangar Tenant Lease document. It is currently under review by Assistant County Attorney, Brad Farrar, who will then send his recommendations to Richland County Council. He also briefed on the most recent update for the Airport Capital Improvement Plan (ACIP) which is contained in enclosure (1) to these meeting minutes.

Airport Director's Report – A copy of **Mr Eversmann** PowerPoint presentation is contained in enclosure (2).

County Liaison's Report – **Councilman Pearce** addressed the issue of personal property tax rates on aircraft in the event that the issue came up for discussion in the course of the upcoming SCAA Legislative Breakfast with State House officials. Because of inadequate funding by the General Assembly of State Aid to Subdivisions, Richland County has had to pay for growth over the last several years using General Fund Balance. This has depleted the balance in the County's "Rainy Day Fund" and removes the County's flexibility to consider lowering the aircraft personal property tax rate (10.5%) to one of the available lower rate options (6% or 4%) and the accompanying, short-term loss of revenue.

Unfinished Business – There was no unfinished business.

New Business – There was no new business.

Adjournment – The meeting adjourned at 12:48 p.m.

Next Meeting – The next meeting of the Airport Commission will occur on Monday, March 13, 2017 at 12:00 Noon in the large conference room of the airport terminal building.

Five Year Airport Capital Improvement Plan (ACIP) Projects Summary						
PM - Anna Lynch		Jim Hamilton - LB Owens Airport (CUB) -- Columbia, South Carolina			Updated: 11/10/2015	
		Rwy 13/31 (5,011' x 75')		B-II		Printed: 11/19/2015
Federal Fiscal Year/ Annual Total	Project Description	Estimated Total Cost	Total Federal Share		State Share	Local Share
			Entitlements	Discretionary/State Apportionment		
FY 2016 Year 0 \$1,448,000	Airfield Lighted Signage & Obstruction Lighting & Airfield Marking (Design/Bid)	\$ 148,000	\$ 133,200	\$ -	\$ 7,400	\$ 7,400
	Runway 13 Approach Land Acquisition (Ph. I) & ALP Revision (Reimbursement)	\$ 1,300,000	\$ 16,800	\$ 1,153,200	\$ 65,000	\$ 65,000
	RNAV GPS Approaches	FAA Publication (May 2016)				
FY 2017 Year 1 \$1,695,000	Taxilane Rehabilitation - Phase 1 & Airfield Perimeter Access Roads (Design/Bid)	\$ 130,000	\$ 117,000	\$ -	\$ 6,500	\$ 6,500
	Airfield Lighted Signage & Obstruction Lighting & Airfield Marking (Construction)	\$ 425,000	\$ 33,000	\$ 349,500	\$ 21,250	\$ 21,250
	Corporate Hangar Row (6 Units @ 50'X50' each) - Design (100% Local Funding)	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
	Runway 13 Approach Land Acquisition (Ph. II) (Reimbursement)	\$ 750,000	\$ -	\$ 675,000	\$ 37,500	\$ 37,500
	Runway Extension Justification Study	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
	Wildlife Management Plan	\$ 65,000	\$ -	\$ 58,500	\$ 3,250	\$ 3,250
	Replace Airport Wastewater Lift Station	\$ 100,000	\$ -	\$ 90,000	\$ 5,000	\$ 5,000
FY 2018 Year 2 \$2,775,000	Taxilane Rehabilitation - Phase 1 & Airfield Perimeter Access Roads (Construction)	\$ 550,000	\$ 150,000	\$ 345,000	\$ 27,500	\$ 27,500
	Taxilane Rehabilitation - Phase 2 (Design/Bid)	\$ 75,000	\$ -	\$ 67,500	\$ 3,750	\$ 3,750
	Corporate Hangar Row (6 Units @ 50'x50' each) - Construction (100% Local Funding)	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,250,000
	Runway 13 Approach Land Acquisition (Ph. III) (Reimbursement)	\$ 650,000	\$ -	\$ 585,000	\$ 32,500	\$ 32,500
FY 2019 Year 3 \$1,350,000	Taxilane Rehabilitation - Phase 2 (Construction)	\$ 525,000	\$ 150,000	\$ 322,500	\$ 26,250	\$ 26,250
	Corporate Hangar # 1 - Design (10,000 SF) (100% Local Funding)	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
	Airfield Lighting Rehabilitation (LED) and PAPIs (Design/Bid)	\$ 175,000	\$ -	\$ 157,500	\$ 8,750	\$ 8,750
	Runway 13 Approach Land Acquisition (Ph. IV) (Reimbursement)	\$ 500,000	\$ -	\$ 450,000	\$ 25,000	\$ 25,000
FY 2020 Year 4 \$750,000	Airfield Lighting Rehabilitation (LED) and PAPIs (Construction)	\$ 750,000	\$ 150,000	\$ 525,000	\$ 37,500	\$ 37,500
FY 2021 Year 5 \$1,750,000	Land Acquisition in Approach to Rwy 13 (Rwy/Twy Ext.)	\$ 750,000	\$ 150,000	\$ 525,000	\$ 37,500	\$ 37,500
	Corporate Hangar # 1 Construction (10,000 SF) (100% Local Funding)	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
	FY 2017 - 2021 Total	\$ 8,320,000	\$ 750,000	\$ 4,150,500	\$ 272,250	\$ 2,897,250

= Current FY Update (Year 0) (Not included in Totals)

= 100% Locally Funded Project

Airport Director's Report

Overview

Richland County Airport
Commission Meeting

January 9, 2017



- Media coverage (omitted)
- Meetings, Events, and Visits
- AIP Project Updates
- Budget and Finance
- Eagle Aviation Update
- Airport Metrics
- Other items
- Questions

Meetings, Events, and Visits

Meetings, Events, and Visits

Meetings:

- Nov 15 – CLC Advisory Board
- Nov 16 – RC Econ Dev Staff
- Nov 18 – Aerospace Career Day
- Nov 29 – Biennial budget training
- Nov 30 – Airspace Obstructions
- Dec 2 – SCE&G
- Dec 6 – SCE&G
- Dec 9 – Developer
- Dec 12 – Econ Dev Comte
- Dec 12 – Ops & Facs Comte
- Dec 13 – RC Budget Comte
- Dec 14 – Budget coordination
- Dec 15 – RCAC orientation
- Dec 20 – RC reorganization
- Dec 21 – DPW budget review
- Dec 22 – RCAC orientation



- Children group visits:
→ None
- Adult group visits:
→ None



AIP Project Updates



AIP Project Updates

LJC Mitigation (Wetlands Mitigation)



Lighted Airfield Signage Design

LJC Mitigation:

- Substantial Completion
- ACEC Engineering Excellence Award
- Project / Grant Closeout



Lighted Airfield Signage Design



Budget and Finance



Budget and Finance



- Nov Operational Revenue – \$21,581.28 (Nov 15 - \$19,719.50)
- Dec Operational Revenue – TBD (Dec 15 - \$20,063.07)
- Dec Operating Budget Status:

Category	Balance / % Used
Personnel	\$45,879.52 / 60%
Operations	\$139,544.91 / 45%
Capital	\$343,175.61 / 18%

Eagle Aviation Update

- Fuel Sales
- Ramp Fees collected
- Hangar occupancy



Airport Metrics



- Aircraft complaints
- Facilities & Grounds maintenance requests

Airport Metrics

→ **Aircraft complaints:**
There were four (4) aircraft complaints during the period of Nov 1 – Dec 31, 2016.

There were two (2) identification / Information letters sent (50%).
There were three (3) aircraft complaint during the same period in 2015.

→ **Facilities & Grounds maintenance requests:**
There were 19 maintenance requests during the period of Nov 1 – Dec 31, 2016.

Terminal –5% / Airside – 74% / Landside – 21%
Hangar related – 58% / Electrical related – 32%
There were 18 Facilities & Grounds maintenance requests during the same period in 2015.

Other Items



Other Items



- Nighttime IFR Approach NOTAM
- CWH Restoration underway
- Rotating Beacon relocation underway
- February Committee meetings
- SCAA Legislative Breakfast
- SCAA Annual Conference

Questions?

